



National Power Corporation

INVITATION TO BID

SMALL VALUE PROCUREMENT 2023- 009

1. The **NATIONAL POWER CORPORATION (NPC)**, through its approved Corporate Budget of CY 2023 intends to apply the sum of **(Please see schedule below)** being the Approved Budget for the Contract (ABC) to payments under the contract listed below. Bids received in excess of the ABC shall be automatically rejected at Bid opening.

Ref. Nos./ PR Nos.	Description	Bid Submission /Opening	ABC / Amount of Bid Docs
1) MG-ADM23-037 SVP2023-ADM-035	SUPPLY OF LABOR FOR THE REPAIR AND MAINTENANCE OF BUILDING SCOPE OF WORK: 1. CONSTRUCTION SAFETY AND HEALTH PROGRAM 2. REPAIR OF SUPPLIER'S LOUNGE, GUARD HOUSE AND GS FM OFFICE, MARIA CRISTINA, ILIGAN CITY  PCAB License & Registration Category: Category Trade/E – with inter agency registration and classification of at least Small A – Building and Industrial Plant.	OCTOBER 9, 2023, 9:30AM	Php150,000.00

2. NPC now invites Bids for Items listed above. Completion of the Projects are required within the contract period specified in the Technical Specifications. The Bidder must have completed a single contract that is similar to this Project, equivalent to an amount as stated in the Request for Quotation.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” pursuant to RA 9184 and its Revised IRR.
4. Interested bidders may obtain further information from the **BAC Secretariat, Contracts Management Office, Logistics Division** at the address given below during office hours, 8:00 AM to 5:00 PM Monday to Friday. A complete set of Request for Quotation (RFQ) may be secured by interested bidders free of charge from the address below.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGeps) <https://www.philgeps.gov.ph/> or the website of National Power Corporation <https://www.napocor.gov.ph/BCSD/bids.php>.

5. Bids must be delivered to the address below on or before the date stated above. Late bids shall not be accepted.
6. NPC reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder or Bidders.
7. For further information, please refer to:

**BAC SECRETARIAT**  
Contracts Management Office, Logistics Division  
NPC Mindanao Generation  
Maria Cristina, Iligan City  
Tel. No.: (063) 222-3459  
Fax No.: (063) 223-4604  
E-mail Add.: [logistics\\_afd\\_mingen@napocor.gov.ph](mailto:logistics_afd_mingen@napocor.gov.ph)



**REYNANTE T. CIRUELA**  
Chairman, Bids and Awards Committee  
Mindanao Generation, Headquarters

Date of Publication: September 27, 2023



## National Power Corporation

### REQUEST FOR QUOTATION (SMALL VALUE PROCUREMENT - 53.9)

25 September 2023

\_\_\_\_\_  
\_\_\_\_\_  
Sir/Madam:

Please provide us with your best quotation for the items as specified in the Terms of Reference (TOR) for PR No. **MG-ADM23-037** Ref. No. **SVP2023-ADM-035** submit the same in a sealed envelope to be dropped in the designated drop box at the Bidding Room, Mindanao Generation Headquarters Building, Maria Cristina, Iligan City **on or before October 09, 2023 @ 9:30AM.**

The following documents must be submitted together with your quotation:

1. Bid Form
2. Bid Prices/Quotation in the Bill of Quantities
3. Conformity to Technical Specifications and Project Requirements:
  - a. **List of contractor's key personnel** (1- Construction Foreman, 1-Safety Officer (SO2), 3-Carpenters, 6-Laborers with at least three years experience in related works), to be assigned to the contract to be bid, with their complete qualification and experience data, using NPC-MinGen Standard Form No. NPCMGNSF-SVP-01;
  - b. **List of contractor's major equipment units**, which are owned, leased, and/or under purchase agreements, supported by proof of ownership or certification of availability of equipment from the equipment lessor/vendor for the duration of the project, as the case may be, using NPC-MinGen Standard Form No. NPCMGNSF-SVP-02 and its supporting documents;
4. Valid PhilGEPS Registration, whichever is applicable:  
For Platinum Members:  
**Valid and updated** Certificate of PhilGEPS Registration.  
For Red Members:
  - a. Valid Mayor's Permit showing the expiry date
  - b. PhilGEPS Registration Number;
5. Additional Documentary Requirements;
  - a. *PCAB License;*
  - b. *Omnibus Sworn Statement (use attached Form)*  
(For Total ABC of Above PhP 50,000);
6. Post-qualification requirements (Submit original copies):
  - a. *Original Bank Statement year ending prior to bid opening;*
  - b. *Original valid and updated PhilGEPS Registration (Platinum Membership) (all pages);*
  - c. *SEC/DTI registration for sole proprietorship, or CDA for cooperatives or its equivalent document;*

BIR Roadcor, Quezon Avenue, Diliman  
Quezon City 1100, Philippines  
Tel. Nos. (632) 8921-3541 to 80 • Fax No. (632) 8921-2468  
Website: [www.napocor.gov.ph](http://www.napocor.gov.ph)





## National Power Corporation

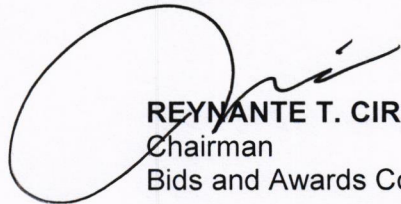
- d. Mayor's or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located;
- e. Valid Tax clearance per E.O. No. 398, s. 2005;
- f. Philippine Contractors Accreditation Board (PCAB) License;
- g. Latest Income Tax Return/Business Tax Returns (For Total ABC of Above PhP 500,000);
- h. Certificate of Site Inspection issued by Plant/Department Manager or his authorized representative.
- i. All relevant documents necessary to validate or verify the information declared in Standard Form NPCMGNSF-SVP-01 (List of Contractor's Key Personnel).

The Warranty Period shall be: One year (1) from contract completion up to the issuance of Certificate of Final Acceptance by the procuring entity. (Defects Liability Period) and another one (1) year beginning from the issuance of Certificate of Final Acceptance (Structural Defects Liability).

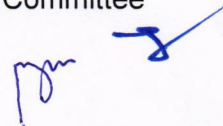
In case of a failed bidding, a re-bidding maybe conducted without prior notice to any previous bidder(s).

For further inquiries, please contact the BAC Secretariat, **Ms. Marilou Y. Macapil** at telefax no. **(063) 223-8355**/local no. **2544** with e-mail address at **logistics\_afd\_mingen@napocor.gov.ph**

Very truly yours,



**REYNANTE T. CIRUELA**  
Chairman  
Bids and Awards Committee



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Quezon City 1100, Philippines  
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**SECTION VIII - BILL OF QUANTITIES**

(Name of Project) : **SUPPLY OF LABOR FOR THE REPAIR AND MAINTENANCE OF BUILDING**

(PR #) :

**BILL OF QUANTITIES**

Item No.	Description of Work or Materials	Estimated Quantity	Unit	Unit Price in Pesos (Words and Figures)	Total Amount
1	CONSTRUCTION SAFETY AND HEALTH PROGRAM	1.00	lot	_____ (PHP _____)	PHP _____
2	REPAIR OF SUPPLIERS LOUNGE, GUARDHOUSE AND GSFM OFFICE	24.00	days	_____ (PHP _____)	PHP _____
	Foreman/Safety officer	1.00		_____ (PHP _____)	PHP _____
	Carpenter	4.00		_____ (PHP _____)	PHP _____
	Laborers	6.00		_____ (PHP _____)	PHP _____

\_\_\_\_\_  
Name of Firm

\_\_\_\_\_  
Name and Signature of Authorized Representative

\_\_\_\_\_  
Designation